

Red Oak Grove Cemetery Association, Inc.
2019 Spring Board of Directors Meeting
May 2, 2019

The spring, 2019, meeting of the board of directors of Red Oak Grove Cemetery Association, Inc., was called to order at 4:00 p.m. in the conference room of LattaHarris, LLP by President Bob Rickard. Other board members present were Daisy Wingert, Scott Schroeder, Karen Safley, Myron Holden, and Mark Penningroth. Mark Penningroth acted as secretary of the meeting.

OLD BUSINESS

Minutes of the November 1, 2018, board meeting were read. A motion was made by Scott Schroeder to approve the minutes as read. The motion was seconded by Daisy Wingert and approved unanimously.

A review of the agenda as presented was made. A motion was made by Daisy Wingert to approve the agenda as presented. The motion was seconded by Myron Holden and approved unanimously.

Mark Penningroth presented and reviewed the financial report and attending detail for the year ended April 30, 2019. Highlights were:

- Total income of \$35,050.72
- Total cash expense of \$27,623.16
- Capital expenditures of \$23,490.00 (for the Valley View concrete driveway)
- Net returns on investments with Fidelity of \$33,882.56 or 15.06%
- Ending investments and cash at market value of \$249,445.12

Daisy Wingert moved to approve the financial report and attending detail as presented by Mark Penningroth. The motion was seconded by Scott Schroeder and approved unanimously.

Bob Rickard suggested and Mark Penningroth agreed to call for a meeting of the finance committee. Committee members include Bob Rickard, Mark Penningroth, Mike Herring and Lori Ostrich.

Bob Rickard reported the annual cleanup day originally scheduled for April 27th has been postponed has been postponed to May 4th, due to weather. Planned initiative include:

- Outside work
 - Picking up the remaining sticks and tree limbs
 - Cleaning a number of rows of gravesite stones
 - Straighten the small tablets (monuments)

Bob Rickard stated a committee consisting of himself, Myron and Jan Holden, Bob and Barb Rickard, Mike Herring and Janelle and Dia Holden worked inside the church April 27 and performed the following activities:

- Cleaned the church and basement

- Washed windows and work on them to get them open

Mike Herring reported that Bob Richard, Rich Urban and Drew Oberfrank picked up most of the sticks on the cemetery grounds during this last week.

Mike Herring gave the operations report. He stated the operations' committee met since the last board meeting with the basic accomplishment being a plan to recruit new volunteers to help with the various operations functions.

NEW BUSINESS

Bob Rickard reported that the board member terms for Daisy Wingert and Mark Penningroth expire effective May 19, 2019. Bob asked each of them if they were willing to serve another five-year term. Each indicated they were. Bob stated the nominating committee would nominate each to fill the open board positions at the annual meeting.

Mike Herring reported the 2019 project is the completion of the Tree Project. The trees to be planted include those along Valley View Drive and along a prospective new drive which would adjoin Valley View Drive and exit the northwest corner of the cemetery.

Bob Rickard displayed a sample of the staked markers to recognize the persons in whose name gifts have been made to the Association for trees in Valley View. After discussion, it was decided that the plaque portion of the markers should include the name of the honoree and the type of tree.

Bob Rickard recommended an angelus bell be acquired and placed in the church. The bell would be rung at solemn occasions including announcing names at Wreaths Across America. Bob estimated the cost to be \$550. Scott Schroeder stated he would contribute the funds to cover the cost.

Bob Rickard proposed the kitchen be renovated in 2020. Items needing attention include the floor, counter and heated water. There was a general consensus that planning for this project should proceed. Bob Rickard agreed to present a plan to the membership at the annual meeting.

Bob Rickard reported that all records of the Association are being retained in digital form to the extent practicable and are being retained on the Association's website.

Bob Rickard noted the annual church service and meeting will be held beginning at 11:00 a.m. on Sunday, May 19th. Highlights of the planned event include:

- Church service with Reverend Ron Lashmit officiating

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- Jeff Kaufmann giving the keynote address, from a historical perspective
- Special music from the great-great-grandchildren of William and Mary Laing
- Hostess, Karen Taylor and greeters from the Cedar County Attic Museum
- Annual members' meeting immediately following the service
- Potluck lunch to follow

Bob Rickard noted there would not be an organist playing at this year's event.

A short discussion of the perpetual projects involving monument straightening project and Wreaths Across America ensued. The consensus was the Association should continue these activities.

Bob Rickard asked Myron Holden and Scott Schroeder to serve on the audit committee with both agreeing to do so. Myron agreed to serve. The audit committee will perform their audit functions at the office of LattaHarris, LLP in Tipton prior to the annual members' meeting. One of them will report to the attending members the results of their audit.

There being no further business, Myron Holden moved to adjourn the meeting. The motion was seconded by Mike Herring and approved unanimously. Meeting adjourned at 6:10 p.m.

Respectfully submitted,

Mark Penningroth
Secretary Pro Tem